

DATE: August 23, 2006

TO: Michael G. Herring, CA

FROM: Brian McGownd, DDPW\ACE

SUBJECT: Meeting Minutes, PW\Parks 4/3/02

A meeting of the Public Works/Parks Committee began at 5:30 p.m. on Wednesday, April 3, 2002. Councilmembers in attendance were Chairperson Barry Streeter (Ward 2), Barry Flachsbart (Ward 1), Mike Casey (Ward 3), and Mary Brown (Ward 4). Also in attendance were Mayor John Nations, Councilmember Dan Hurt (Ward 3), Councilmember Bruce Geiger (Ward 2), Councilmember-Elect Connie Fults (Ward 4), Mike Herring – City Administrator, Brian McGownd - Deputy Director of Public Works\Assistant City Engineer, Bonnie Hubert, Superintendent of Engineering Operations, Darren Dunkle - Superintendent of Parks, Recreation and Arts, and Holly Welch, Recreation Coordinator. Several other people were in attendance. A copy of the attendance list is attached to these minutes.

The meeting was called to order at 5:30 p.m.

*** To be discussed at 4/15/02 City Council Meeting**

Chairperson Streeter welcomed Connie Fults and Mayor Nations to the meeting. He stated that Mrs. Fults was the newly elected Councilmember for Ward 4

Agenda Item #1: Councilmember Brown motioned to accept the meeting minutes of the PW\Parks Committee from February 11, 2002, as submitted. Councilmember Casey seconded the motion. The motion passed unanimously, 4 – 0.

Stormwater Issues – Shenandoah Subdivision (Item not on agenda):

Chairperson Streeter stated he had been contacted by the Shenandoah Subdivision regarding stormwater problems within the subdivision. He recognized Kathy Wunderlich who is a trustee for the subdivision. Ms. Wunderlich passed out a handout to the Committee, a copy of which is attached to these minutes. She stated that several of the creeks that are located within the common ground of the subdivision are experiencing severe erosion problems, and in some cases is threatening property, and the subdivision is concerned that property values will suffer. She stated that the subdivision has been studying this issue for 10 years, and had hired the engineering firm of Intuition & Logic to evaluate their stormwater problems. She said that Intuition & Logic had identified eight streams that needed to be addressed, and that the subdivision would like some assistance from the City in addressing three of the streams, Tributary No. 2, No. 7 and No. 8. She stated that the subdivision is limited in what they can do financially, and would like to partner with the City on these projects, and asked for the City's assistance in obtaining any available grants. She said that an engineering study should be the first thing that is done. She told the Committee that the subdivision was not looking to wash their hands of the problems, and would do everything they could to work with the City to get the problems resolved. She then introduced Mark Meyer of Intuition & Logic. Mr. Meyer briefly went over the information contained in the handout. In response to a question from the Committee Mr. McGownd stated that there are Missouri State Stormwater Grants available for projects like these. He said the grant is administered by MSD, and that the City is typically notified in the fall regarding the next round of grant applications. He stated that the metropolitan area is allocated a certain amount of money and that MSD likes to spread that money around to as many municipalities as

possible, therefore, the grants that we have received in the past are only in the \$50,000 range. In response to a question from the Committee, Mr. Meyer stated he had roughly estimated that it would take approximately \$400,000 to address all eight streams identified in the handout, \$100,000 for engineering and \$300,000 for construction. Chairperson Streeter asked Mr. McGownd to summarize the Bridle Creek project. Mr. McGownd said that Bridle Creek had been previously improved in certain locations with a concrete channel. The creek was very steep, and the steepness along with the paved channel increased the velocity to such a degree that erosion was occurring in certain areas. He stated that the concrete channel had holes in it that children could fall into and in several locations, exposed rebar was sticking out of the channel. He said the City determined that this would be a good demonstration project to try bio-stabilization as the method of repair. Since MSD prefers bio-stabilization projects, and since the size of this project and the anticipated cost of the project was of a smaller magnitude, it was decided to apply for the State Stormwater Grant. He stated that the total project cost will be approximately \$290,000, \$80,000 for design and \$210,000 for construction, and the City would be receiving approximately \$100,000 in grant funds. Mr. Harvey Present, trustee of Shenandoah Subdivision, stated that the first step was to have a detailed engineering study performed. He said the study would cost \$30,000. He requested that the City apply for an MSD grant for the study, and fund the matching \$15,000. Chairperson Streeter stated that he was fearful of opening Pandora's box regarding the City assisting with open channel problems throughout the City, and that he could not say with certainty that the City would be in a position to lend much help. Councilmember Flachsbart agreed with Chairperson Streeter's comments, and reminded the Committee that MSD was the responsible agency for stormwater, and that MSD needed to find a funding source to address these type of problems. Discussion ensued regarding MSD's responsibility, other subdivisions within the City that are experiencing similar problems, and the City's policy on open channels. **Chairperson Streeter motioned to direct Staff to work with the Shenandoah Subdivision in applying for State Stormwater Grants for an engineering study regarding the streams within the subdivision. Councilmember Casey seconded the motion, which passed unanimously, 4-0.** It was noted that, per Council policy, if Staff is notified that the grant application is approved and before any grant funds are accepted, this item will be brought back before this Committee for further discussion. Chairperson Streeter directed Staff to place the City's open channel policy on the next agenda for discussion.

Agenda Item #3: Mr. McGownd summarized Mr. Geisel's memo dated March 18, 2002. Discussion ensued regarding the increase in traffic on Wilson Road, south of the proposed connection. Ms. Hubert stated that the traffic numbers were based on the PM peak hour volumes. Several Committee members expressed concern regarding sacrificing street reconstruction projects in order to construct a new street. Councilmember Hurt asked how Ward 4 felt about this issue. Councilmember Brown stated that she did not have a good feel from the subdivisions on both Wilson Road and Baxter Road. Mr. John Hammond and Ms. Jade Bute spoke to the Committee regarding the need to make the connection, especially from an emergency access point of view. Councilmember Casey expressed concern that the estimate may not be as accurate as it could be since right-of-way, and/or easements may need to be acquired. Mr. McGownd said that Staff felt comfortable with the estimate. Ms. Hubert stated that the estimate was based on plans that had previously been prepared for the connection, back in 1989, and that temporary construction easements would probably be the only easements that will be needed. After further discussion, **Councilmember Brown, motioned to direct Staff to hold a public meeting before the next scheduled Committee meeting to present information to the public regarding this issue, and to notify the trustees of the**

subdivisions along Wilson Road, and along Baxter Road, between Clarkson Road and Wildhorse Creek Road. Councilmember Flachsbart seconded the motion, which passed unanimously, 4-0. After some discussion, it was decided to tentatively schedule the next Committee meeting for 5:30 p.m. on May 29, 2002.

Agenda Item #5: Mr. Herring reviewed the proposal submitted by Sachs Properties regarding completing the landscaping between Swingley Ridge and Highway 40, in the vicinity of the IKON Building. Sachs has asked that the City participate in funding half of the total cost, which is approximately \$9,200. He stated that the City, along with the Hampton Inn and Bob Brinkman worked together to install the existing burning bushes. He said that the City had not made any previous commitments to assist in landscaping the remaining area, and that there was no requirement for the IKON development to landscape this area. The Committee discussed the issue regarding maintenance of the area. Councilmember Flachsbart stated that he would rather pay up front for the installation than assume the maintenance of the landscaping. Councilmember Brown suggested that if beautification funds were going to be used, then the issue should be referred to the Beautification Committee. Councilmember Flachsbart said that he was inclined to take funds out of contingency for the City's share. Chairperson Streeter stated that contingency funds should be for unforeseen issues or problems that arise, not for new projects that come along. He said that projects like this should be considered at the end of the year, when we know that funds are available. After additional discussion, Councilmember **Brown motioned to recommend that one-third of the cost to landscape this area be taken out of contingency, and that Sachs should maintain the landscaping. Councilmember Flachsbart seconded the motion.** Councilmember Casey stated that he would not support the motion. **Councilmember Brown withdrew her motion.** After further discussion, it was decided that this issue would be forwarded to the Beautification Committee. **Chairperson Streeter motioned to establish a policy which would limit the use of Contingency Funds for non-emergency expenditures for projects that arise during any given fiscal year. Mr. Streeter noted that those projects should be added to the next fiscal year's budget. The motion failed for lack of a second.**

* **Agenda Item #6a:** Mr. Dunkle stated that at their last meeting, the Beautification Committee voted unanimously to utilize \$20,000 of beautification funds to replace dead and or/missing trees in right-of-way areas that have previously been landscaped with beautification funds. **After much discussion, Councilmember Flachsbart motioned to recommend to City Council that \$20,000 be allocated from fund reserves, to cover the unanticipated cost of replacing dead trees, in all landscaped/beautification areas, as recommended by the Beautification Committee. The motion was seconded by Councilmember Brown and approved by a vote of 3-1, with Chairperson Streeter voting "no". The net effect of this motion is to leave \$20,000 within the Beautification Budget, for the next phase of work on the Timberlake overpass landscaping project. Phase I was completed last year.**

Agenda Item #6b: Mr. Dunkle stated that at their last meeting, the Beautification Committee voted unanimously to utilize \$2,000 of beautification funds to landscape the triangular area at the intersection of Swingley Ridge and Olive Boulevard, near the Chesterfield Post Office. He said that maintenance of this area is estimated to be \$1,000 annually, but that Sachs Properties had agreed to water the area. Discussion ensued regarding how the maintenance would be handled. Mr. Robert Dingwall, Chairman of the

Beautification Committee, stated that it was his understanding that beautification funds would have to be used for maintenance. After some discussion, **Councilmember Brown motioned to approve the recommendation from the Beautification Committee to install the landscaping, and to utilize beautification funds to pay for the required maintenance for the first year. Councilmember Flachsbart seconded the motion, which passed 4-0.**

Agenda Item #7: Mr. Dunkle gave a brief summary of the butterfly garden, donated by Mr. Joe Norton. He stated that the garden was approximately 400 square feet, and would be located on the hillside between the playground and the Family Aquatic Park. In response to a question from the Committee, he said that the garden would require minimal, if any maintenance. Chairperson Streeter asked what size the sign would be. Mr. Dunkle said he did not know the exact size, but that Mr. Norton did not want the sign to take away from the garden's appearance. **Councilmember Flachsbart motioned to gratefully accept the donation from Mr. Norton of a butterfly garden to be located in Central Park, and also approved the concept of a sign, with the understanding that if the sign was greater than one square feet in area, then the sign would have to be approved by the Committee. Councilmember Casey seconded the motion which passed unanimously, 4 – 0.**

Agenda Item #8: Mr. Herring stated that he received a letter from the Landings at Spirit Golf Club asking if the City was interested in purchasing the golf course. He said he placed this item before the Committee for their review, and asked for further direction regarding this matter. Chairperson Streeter stated that he was not in favor of purchasing the golf course. After some discussion, **Councilmember Casey motioned to direct the City Administrator to contact Mr. Zensen, and to obtain more information regarding the purchase price, the number of rounds played per year, and any other pertinent information that the City will need to make a decision regarding this matter. Councilmember Brown seconded the motion.** Chairperson Streeter and Councilmember Geiger both asked why would the City want to pursue this issue at this time. They stated that they felt it would be better to wait until the parks public engagement process was finished. If a golf course was identified by the residents as an amenity that they wanted, then this issue could be pursued at that time. Councilmember Casey stated that the City was just trying to gather some important information about the golf course at this time, and that this information would be needed to determine if the City would be interested in purchasing the golf course. **Councilmember Flachsbart called the question. Councilmember Casey seconded the motion, which failed 2-2, with Chairperson Streeter and Councilmember Brown voting in opposition.** Discussion continued with regard to the original motion. After additional discussion, **the Committee then voted on the original motion, which passed 3-1, with Chairperson Streeter voting in opposition.**

* **Agenda Item #9:** Mr. McGownd stated that the proposed TIF project to construct Pump Station No.4 and the associated sanitary sewer system was on the list of critical projects that was identified by City Council in 2000. He said this project would serve seven different developments in the vicinity of Boone's Crossing. He said the City would forward fund the construction, and each development would reimburse the City as they are re-zoned or when they apply for building permits. He said this was similar to a previous TIF project that the Council approved last year where the forward funding concept was used. **Councilmember Casey motioned to recommend acceptance of the agreement, and to forward to City Council for their consideration. Councilmember Brown seconded the motion, which passed**

unanimously, 4 – 0.

* **Agenda Item #10:** Mr. McGownd briefly summarized the proposed agreement with St. Louis County regarding the Pathway on the Parkway project. **Councilmember Flachsbart motioned to recommend approval of the agreement and to forward to City Council for further consideration. Councilmember Brown seconded the motion, which passed unanimously, 4-0.**

Agenda Item #11: Mr. McGownd told the Committee that he had received a complaint from a resident in the Claymont Manor Subdivision regarding the method the Maintenance Division was using to trim the trees within the right-of-way. The resident was not happy, and said the City was destroying the trees. Mr. McGownd stated that he and Mr. Herring drove out to the subdivision to review the situation, and that they did not see any evidence that the trees were being destroyed, and in fact, determined that the City's policy was being followed. He said that it was important to note that the policy states that trees will be trimmed to height of 12 feet above the street and 10 feet above the sidewalk. He said there are situations, especially with pin oaks, where the branches grow at a downward angle. The limb is with in the 10 foot to 12 foot range from the ground, but the distance where the limb attaches to the trunk may be higher than 12 feet from the ground. Mr. Herring contacted the resident who asked that this item be added to the Committee's agenda for consideration of possibly amending the current tree-trimming policy. Councilmember Flachsbart stated that he strongly endorsed the City's policy. After some discussion, Mr. McGownd said that an urban forester from The Missouri Department of Conservation trains the Maintenance Division on an annual basis. Councilmember Casey asked if the urban forester could look at the trees in the subdivision to determine if the trees were properly trimmed. Mr. McGownd said he thought the urban forester would have no problem doing that for the City. Councilmember Casey asked that no action be taken on this item, pending a review at the next meeting, of the report by the Urban Forester. He further requested that the citizen who complained be contacted and invited to attend that meeting, also.

Agenda Item #4: Chairperson Streeter stated that Mayor Nations had requested discussion of a City-sponsored 4th of July celebration be held until the next meeting.

Agenda Item #2: Mr. McGownd told the Committee that as they directed at their last meeting, Mr. Geisel contacted St. Louis County regarding the possibility of the County replacing the second deteriorated bridge on Conway Road, which is east of the intersection of White Road and Conway Road. Mr. McGownd handed out a memo dated March 18, 2002, in which Mr. Geisel summarized his conversation with Mr. Mike Dooley, Director of Highways and Traffic for St. Louis County. The memo states that Mr. Dooley thought that the County was not particularly interested in removing Conway Road from their arterial road system. Mr. Dooley did acknowledge however, that his opinion did not necessarily represent the opinion of the County Council. Councilmember Brown inquired if the County was ever asked if they would be willing to give up Conway Road. Chairperson Streeter said that this issue was in response to a request from the residents along, and in the vicinity of Conway Road. **Councilmember Casey motioned to table this item until the next Committee meeting. Councilmember Flachsbart seconded the motion, which passed unanimously, 4-0.**

Agenda Item #12 (Other): Marcia McDonald requested that the City send St. Louis County a letter, asking

Meeting Minutes
PW\Parks 4/3/02
08/23/06
Page 6

the County to review the intersection of Chateau Village Drive and Baxter Road, in regards to the proposed 10% grade of Chateau Village Drive, as a result of the planned improvement to Baxter Road. **Councilmember Casey motioned to direct Staff to send a letter to St. Louis County, per Mrs. McDonald's request. Councilmember Flachsbart seconded the motion, which passed unanimously, 4-0.**

The meeting was adjourned at 7:30 PM.

The next meeting of the PW\Parks Committee is scheduled for May 29, 2002, in Conference Room No. 3 located at City Hall.

cc: Mayor John Nations
Department Heads/Executive Staff